

ANNUAL QUOTATION OF OFFICE/SCHOOL STATIONERIES FOR FY 2018-2019

Sl. No	Particulars	Specification	Unit	Rate
1	Alpin (King pins)	King brand	pkt	
2	Arch file	Sona	No.	
3	Arch file	Saya	No.	
4	Arch files ambassador	Supreme	No.	
5	Arch files(plastic coated)	export quality	No.	
6	Arch lever file T-24	Sona	No.	
7	Arch file A 4(F/C) H-404		No.	
8	Arch File(board ring binder) A4 executive		No.	
9	Attendance Register No. 30	rule	No.	
10	Attendance Register No. 8	rule	No.	
11	Attendance register 100 pages (leather cover)	As per FM	No.	
12	Anti-Virus	Quick heal	No.	
13	Bhutanese Envelop (Deysho)	Deysho	Pkt	
14	Bhutanese paper (Deysho)	Standard size	Per sheet	
15	Binder Clip medium	good quality	No.	
16	Binder cover medium	White125GSM/ Micron,	No.	
17	Binder cover small	white 125GSM/ Micron,	No.	
18	Binder ring file	Good quality	No.	
19	Binding stick 06mm	Good quality	No.	
20	Binding stick 08mm	Good quality	No.	
21	Binding stick 10mm	Good quality	No.	
22	Binding stick 12mm	Good quality	No.	
23	Binding stick 14mm	Good quality	No.	
24	Binding stick 16mm	Good quality	No.	
25	Binding stick 18mm	Good quality	No.	
26	Binding stick 20mm	Good quality	No.	

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27	Binding stick 22mm	Good quality	No.	
28	Binding stick 24mm	Good quality	No.	
29	Binding stick 28mm	Good quality	No.	
30	Blazer cloth (All colours)	Best quality	Mtr.	
31	Board Marker Pen	Snowman	No.	
32	Book binder machine	Canon	No	
33	Bulb for Projector	Dell 1210S	No.	
34	Calculator	Casio HL 122L	No.	
35	Calculator Battery	Alakaline battery	per pair	
36	Calculator Electronic	ORPAT (DTC-0312 12 digit Big display	No.	
37	Calculator	Casio fx-991,MS/fx-991 ES	No	
38	Calculator Scientific	FX-100/82 (good quality)	No.	
39	Carbon Paper single (Blue)	Kores	Pkt	
40	Carbon paper double (Blue)	Kores	Pkt	
41	Cellotape all colour 1"	Brown/white	roll	
42	Cellotape all colour 2"	Brown/white	roll	
43	Cellotape all colour small	Brown/white	roll	
44	Chart Paper	all colours (thick)	per sheet	
45	Colin spray for glass cleaning 500ml	Glass & HH cleaner	per bottle	
46	Colour pencil	Camel	Pkt.	
47	Correcting fluid white	Kores	per set	
48	Correction pen (CP-300)	Metal tip	No.	
49	Cutting blade (large)	Omega	Pkt	
50	Dak Receipt Register No.20 (Page 200)	LB rule	No.	
51	Despatch Register No.20 (Page 200)	LB rule	No.	
52	Dust bin medium size	Plastic	No.	

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Sl. No	Particulars	Specification	Unit	Rate
53	Dustbin small size	Plastic	No.	
54	Dustbin with lid 20 litres	foot operating system	No.	
55	Duplicating paper A4(500 sheet)		ream	
56	Duplicating ink	Kores	Bottle/Tube	
57	Envelope	Cloth pasted A/4 size	No.	
58	Envelope	Plastic coated A4 size	No.	
59	Envelope 10'x4'	Druksho	No.	
60	Envelope 11'x4'	white/brown (50 pcs in pkt)	Pkt.	
61	Envelope Bhutanese 4x9"	Druksho (50 pcs in pkt)	Pkt.	
62	Envelope Bhutanese 5x11"	Druksho (50 pcs in pkt)	Pkt.	
63	Envelope A/4 Bhutanese	Druksho	No.	
64	Envelope File size	plastic coated	No.	
65	Envelope file size	Cloth pasted	No.	
66	Envelope size 11'x5'	white (thick) (50 pcs in pkt)	Pkt.	
67	Envelope size 11x5"	brown (thick) (50 pcs in pkt)	Pkt.	
68	Envelope medium size 9'x4'	white (thick) (50 pcs in pkt)	Pkt.	
69	Envelope medium size 9'x4'	brown (thick) (50 pcs in pkt)	Pkt.	
70	Envelope A/3 size	brown	No.	
71	Erazer		No.	
72	Executive file	export quality	No.	
73	Fax paper 30 metre	Thermol (mitsubitshi)	Roll	
74	Field Book		No.	
75	File board	export quality	No.	
76	File Cover 4 side folding	export quality Ambassador	No.	
77	Flat file (ambassador)	Plastic Cloated	No.	
78	File M -Ring binder	(H 532) A4 size)	No.	

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Sl. No	Particulars	Specification	Unit	Rate
79	File D-2 ring binder		No.	
80	File board	export quality	No.	
81	File Neelgagan	Spring File No.900	No.	
82	Four hole punching machine	Kangaro	No.	
83	Fullscape paper	Plain export quality	ream	
84	Fullscape paper	Rule export quality	ream	
85	Gems clip 20mm	Zebra	Pkt.	
86	Gems clip 35mm	Zebra	Pkt.	
87	Gems clip 50mm	Zebra	Pkt.	
88	Glue 300 ml	Superior quality	bottle	
89	Glue 700ml	Superior quality	bottle	
90	Glue 70 ml	Superior quality	bottle	
91	Glue 50ml.		bottle	
92	Glue stick Big size	Strong adhesive	No.	
93	Glue stick medium size	Strong adhesive	No.	
94	Glue stick small size	Strong adhesive	No.	
95	Graph Paper (chart paper size)	all colours	per sheet	
96	Highlighter Pen all colour	Pigment/Luxur	Pkt.	
97	Ink blue 100 Ml (parker)	Camel	per bottle	
98	Ink blue 60 ml	chelpark	per bottle	
99	Ink blue 600 ml	chelpark	per bottle	
100	Ink Red 100 Ml (parker)	Camel	per bottle	
101	Lead Pencil	Plastic	Pkt.	
102	Lamination paper - A-4	per rim	Pkt.	
103	Lamination paper - A-3	per rim	pkt	
104	Marker Pen (Parmenant) all colours	Snowman	No.	

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Sl. No	Particulars	Specification	Unit	Rate
105	Markin cloth	white cloth	Mtr.	
106	Measuring Tape 30 meters		No.	
107	Measuring Tape 5 meters		No.	
108	Measuring Tape 50 meters		No.	
109	Mentse Cloth	Superior quality	Mtr.	
110	Musking Tape 2"		No.	
111	Masking tape 1"		No.	
112	National Ribbon	1"	roll	
113	National Ribbon	3/4"	roll	
114	National Ribbon	1/2 "	roll	
115	National flag dragon printed	Standard size 49"x65"	No.	
116	OHP Paper Transparent	A4 size	Pkt.	
117	OHP pen (mixed)	Permanent	Pkt.	
118	Paper Clip Pot	Good quality	No.	
119	Paper cutter	A3 size	No.	
120	Paper tray	3 layer types	No.	
121	Paper tray bunker	Bunker	No.	
122	Paper tray single	single	No.	
123	Parker ball pen	Imported	No.	
124	Parker fountain pen	Imported	No.	
125	Parker pen refill	Imported	No.	
126	Pen stand big size	good quality	No.	
127	Pencil	good quality (camelin)	No.	
128	Pencil Battery	Everyday	Pair	
129	Pencil lead	0.5mm HB	Pkt.	
130	Peon book No.20		No.	

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Sl. No	Particulars	Specification	Unit	Rate
131	Photocopy Paper A3 size	75 GSM HP	ream	
132	Photocopy Paper A3 size	75 GSM JK	ream	
133	Photocopy Paper A3 size	75 GSM Xerox	ream	
134	Photocopy Paper A4 size	75 GSM HP	ream	
135	Photocopy Paper A4 size	75 GSM JK Coper	ream	
136	Photocopy Paper A4 size	75 GSM Xerox	ream	
137	Photocopy paper A4 size	75 GSM K-One	ream	
138	Photo scanning paper A-4		ream	
139	Photocopy color paper A4		ream	
140	Plastic files A/4	Export Quality	No.	
141	Plastic file with pocket	Export Quality	No.	
142	Plastic file with stick	Export Quality	No.	
143	Poplin cloth (5 colours)	100% cotton	Mtr.	
144	Punching Machine (Heavy duty)	Kangaro	No.	
145	Punching machine DP-480	Kangaro	No.	
146	Punching machine DP-600	Kangaro	No.	
147	Punching Machine DP-800	Kangaro	No.	
148	Register No. 4	LB rule	No.	
149	Register No. 6	LB rule	No.	
150	Register No. 8	LB rule	No.	
151	Register No. 10	LB rule	No.	
152	Register No. 11	LB rule	No.	
153	Register No. 12	LB rule	No.	
154	Register No. 14	LB rule	No.	
155	Register No. 16	LB rule	No.	
156	Register No. 18	LB rule	No.	

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Sl. No	Particulars	Specification	Unit	Rate
157	Register No. 20	LB rule	No.	
158	Register No.25	LB rule	No.	
159	Register No. 30		No.	
160	Rotering Ink		No.	
161	Rottering pen	point 1 & point 2	No.	
162	Round seal in Dzongkha Letter	Self Inking rubber	No.	
163	Round seal in english letter	Self Inking rubber	No.	
164	Rubber band	all colours	Pkt.	
165	Scale 30 cm	plastic	No.	
166	Scale 60cm	Plastic	No.	
167	Scale 90 cm	plastic	No.	
168	Scissor big size	Good quality	No.	
169	Scissor medium size	Good quality	No.	
170	Scraper knife	Good quality	No.	
171	Self inking rubber seal (Dzongkha)		No	
172	Self inking rubber seal (English)		No	
173	Self Inking round seal		No	
174	Sketch pen	Camel	Pkt.	
175	Spiral Note book Big	Good quality	No.	
176	Spiral Note Book Medium	Good quality	No.	
177	Spiral Note small	Good quality	No.	
178	Stamp Pad Ink	300ml	No.	
179	Stamp Pad large (97x160mm)	Supreme Delux	No.	
180	Stamp pad medium (70x110)	Supreme Delux	No.	
181	Stapler pin (23/17 H)	Kangaro	Pkt.	
182	Stapler Machine Big (HD-23524)	Kangaro	No.	

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Sl. No	Particulars	Specification	Unit	Rate
183	Stapler machine No.10	Kangaro	No.	
184	Stapler machine No.24/6	Kangaro	No.	
185	Stapler pin No.24/6	Kangaro	Pkt.	
186	Stapler pin small No.10	Kangroo	Pkt.	
187	Stick Note pad big		Pkt	
188	Stick Note pad medium		Pkt	
189	Stick Note pad Small		Pkt	
190	Sealing wax		Pkt.	
191	Stock register 200 pages	Leather bend	No.	
192	Telephone head		No.	
193	Thumb pin (Big)	king size	Pkt.	
194	Thumb pin (Small)	king size	Pkt.	
195	Toilet antibacterial	Suraksha (500ml)	per bottle	
196	Toilet cleaner	Harpic	per bottle	
197	Toilet deo	odonil	No.	
198	Toilet paper	Indian	roll	
199	Toilet paper	Bangkok	No.	
200	Transparent file A4 size	Plastic	Pkt.	
201	Transparent sheet	A4 size	Pkt	
202	Twine thread		per ball	
203	Wall clock with battery	quartz (Large)	No.	
204	Water bucket 25 litre	Plastic	No	
205	Water bucket 500 litre	Plastic	No	
206	Fevicol tubes		No.	
207	White board 6x4	Astra	No.	
208	White board 6x3	Astra	No.	

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Sl. No	Particulars	Specification	Unit	Rate
209	White board 3x3	Astra	No.	
210	White board 6x4	Felt	No.	
211	White board 6x3	Felt	No.	
212	White board 3x2	Felt	No.	

ANNUAL QUOTATION OF SCHOOL STATIONERIES FOR THE FISCAL YEAR 2018-2019

SL/No.	Description	Unit	Rate	Remarks
1	Epson Dot Matrix Printer Ribbon FX-2175	Per No		
2	Epson Dot Matrix Printer Ribbon LQ/LX-1150	Per No		
3	Epson Dot Matrix Printer Ribbon LQ/LX-1050	Per No		
4	Epson Dot Matrix Printer Ribbon LQ/LX-2180	Per No		
5	Epson Dot Matrix Printer Ribbon LQ/LX-2170	Per No		
6	Epson Dot Matrix Printer Ribbon LQ/LX-1170	Per No		
7	Epson Dot Matric Printer Rebbon LQ/LX 300 + II(JNWy 425163	Per No		
8	Epson Dot Matrix Printer Ribbon LQ-310	Per No		
9	Epson Dot Matric Printer Head LQ/LX 300 + II (JNWy 425163	Per No		
10	Epson Dot Matrix Printer Head FX-2175	Per No		
11	Epson Dot Matrix Printer Head LQ-310	Per No		
12	Epson Dot Matrix Printer Heaed LQ/LX-1150	Per No		
13	Epson Dot Matrix Printer Head LQ/LX-1050	Per No		
14	Epson Dot Matrix Printer Head LQ/LX-2180	Per No		
15	Epson Dot Matrix Printer Head LQ/LX-2170	Per No		
16	Epson Dot Matrix Printer Head LQ/LX-1170	Per No		
17	Builder Blocks (LEO)	Per No.		
18	Dot Matrix Paper A4 size	Per pkt		
19	Dot Matrix paper A3 size	Per Pkt		
20	Drawing Ex. Book sample required	Per doz		

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Sl. No	Particulars	Specification	Unit	Rate
21	Dustless Chalk	Per pkt		
22	Notebook Rulled Big size, sample required	Per doz		
23	Notebook Plain Big size sample required	Per doz		
24	Ex. Book fourlined No.4 sample required	Per doz		
25	Ex. Book squarlined No.4 sample required	Per doz		
26	Ex.book plain No.6 sample required	Per doz		
27	Ex.book plain No.8 sample required	Per doz		
28	Ex.book Rulled No.6 sample required	Per doz		
29	Ex.book Rulled No.8 sample required	Per doz		
30	Paper for Digital printer A4 Size(Rongda/Riso) sample required	Per Rem		
31	Fullscape paper rulled (32cmx20cm) Thick quality paper (20Dista Conquest) sample	Per Pkt		
32	Gong Bell Big size sample required	Per No		
33	Graph Ex. Book No.6 sample required	Per doz		
34	Lesson plan book No. 8 sample required	Per doz		
35	Mathematical instrument box for students sample required	Per No		
36	Mathematical instrument box for teacher sample required	Per No		
37	News printing paper (100sheet) sample required	Per pkt		
38	Poster Colours (White/Red/Yellow/Blue and black) sample required	Per No		
39	Science Pratical book no. 6 (Classmate) sample required	Per doz		
40	Stencil correction fluid	Per No		
41	Stencil paper (pencil) Kores	Per Pkt		
42	Stock Ledger 200 Pages with khaki binding full cover sample required	Per Bk		
43	Students admission register sample required	Per No		
44	Students attendance register sample required	Per No		
45	Teachers attendance register sample required	Per No		
46	Twin thread (100Mtrs) sample required	Per roll		

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Sl. No	Particulars	Specification	Unit	Rate
47	Water Colour sample required	Per Pkt		
48	Water Colour brush sample required	Per No		
49	Water Colour Palette White sample required	Per pkt		
50	Wax Crayons sample required	Per pkt		
51	Name Tag	Per No.		