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Dzongkhag Administration, Haa
Royal Government of Bhutan
Haa



DAH/HR-02/2018-2019/1540

10th September 2018

The Marketing Executive,
Bhutan Broadcasting Services Corporation,
Thimphu.

Sub: "Vacancy Announcement"

Sir,

Kindly find enclosed herewith the vacancy announcement of this Dzongkhag Administration for broadcasting during the evening news both in Dzongkha and English.

Therefore, we would be grateful if you could kindly do the broad casting with immediate effect and the bill shall be forwarded to undersign of the following official for settlement.

Yours Sincerely,

(Kinley Wangdue)

Sr.HRO

#17606504/08375305

Cc:

1. Office copy.

Vacancy Announcement.

The Dzongkhag Administration is pleased to announce the following vacancy:

Sl. No	Post	No of Post	Position Level	Eligibility criteria(age)	Place of Posting	Qualification
1	Substitute Teacher	5	P5B	18years-not more than 40 years.	Gonzim Ugyen Dorji Central School, Rangtse PS, Tshaphel LSS, Damthang PS	4 general and 1 Biology
2	Driver (Contract)	1	O4A	18years-not more than 40 years.	Gewog Administration, Gadkiling	Cl-VIII pass with Driving certificate
3	Caretaker	4	GS	18years-not more than 50 years.	Dzongkhag, Health and schools	NA

Interested candidate fulfilling the above eligibility criteria shall submit the following documents to the Dzongkhag HR Office. The short-listed candidate will be informed through telephone and a copy of the list will also be available on the Dzongkhag General Notice Board and in the Dzongkhag Website with the date of interview and venue for selection.

- ✓ Duly filled RCSC Employment application form.
- ✓ Attested copies of all the academic transcript for the post of Driver, Substitute Teacher and Ward Girl(CI-X, CL-XII and Degree)
- ✓ Attested copies of training certificate(Driver).
- ✓ Attested copies of Bhutanese citizenship ID card.
- ✓ Valid Security Clearance certificate approved on line at least valid till 1st October, 2018.
- ✓ Attested copy of Medical certificate issued by an RGoB physician at least valid till 1st October, 2018. (issued within last six months).
- ✓ Letter of no objection from employer if employed.

The last date to submit the document is on or before 21st September, 2018.

For further information, contact the HRO at 08375180/375305 or visit the Dzongkhag website at www.haa.gov.bt.