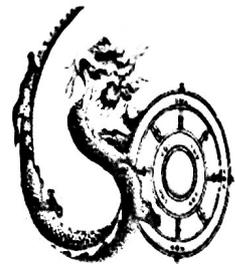




རྫོང་ཁྱེད་ཁམས་ཀྱི་

འཕེལ་རྒྱུ་ལྷན་ཁྲིམས་ཀྱི་

DZONGKHAG ADMINISTRATION HAA



DAH/Pro-08/2018-2019/

Date: 23/08/2018

Invitation for Quotation (IFQ)

Project title: Annual Quotation for Hiring Vehicle

Source of Funding: RGOB

Contract Ref: DAP/Procurement-05/2018-2019/

To:

Dear Sir/Madam,

You are invited to submit your priced bid for the Hiring of Bolero and Coaster Bus for carrying School, BHU and RNR materials from following places:

1. The bidder(s) may quote for any or all items under this invitation¹. Each item shall be evaluated and contract awarded separately to the firm(s) offering the lowest evaluated price for each item

Sl. No.	Particulars	Place		Unit	Rate
		From	To		
1	Bolero (Double Cabin)	Haa	Dorithasa BHU	Per trip	
2	Bolero (Single Cabin)	Haa	Dorithasa BHU	Per trip	
3	DCM	Haa	Dorithasa BHU	Per trip	
4	Bolero (Double Cabin)	Haa	Khamena	Per trip	
5	Bolero (Single Cabin)	Haa	Khamena	Per trip	
6	DCM	Haa	Khamena	Per trip	
7	Bolero (Double Cabin)	Haa	Yangtsena	Per trip	
8	Bolero (Single Cabin)	Haa	Yangtsena	Per trip	
9	DCM	Haa	Yangtsena	Per trip	
10	Bolero (Double Cabin)	Haa	Dungkhag	Per trip	
11	Bolero (Single Cabin)	Haa	Dungkhag	Per trip	
12	DCM	Haa	Dungkhag	Per trip	
13	Bolero (Double Cabin)	Haa	Rangtsi School	Per trip	
14	Bolero (Single Cabin)	Haa	Rangtsi School	Per trip	
15	DCM	Haa	Rangtsi School	Per trip	
16	Bolero (Double Cabin)	Haa	Rangtsi RNR Centre/ Gup Office	Per trip	



རྩ་ཇོང་ཁག །

རྩ་ཇོང་ཁག་གི་ཇོང་ཁག་ །

DZONGKHAG ADMINISTRATION HAA



17	Bolero (Single Cabin)	Haa	Rangtsi RNR Centre & Gup Office	Per trip
18	DCM	Haa	Rangtsi RNR Centre & Gup Office	Per trip
19	Bolero (Double Cabin)	Haa	Yowkha	Per trip
20	Bolero (Single Cabin)	Haa	Yowkha	Per trip
21	DCM	Haa	Yoakha	Per trip
22	Bolero (Double Cabin)	Haa	Putsena	Per trip
23	Bolero (Single Cabin)	Haa	Putsena	Per trip
24	DCM	Haa	Putsena	Per trip
25	Bolero (Double Cabin)	Haa	Ngatsena BHU	Per trip
26	Bolero (Single Cabin)	Haa	Ngatsena BHU	Per trip
27	DCM	Haa	Ngatsena BHU	Per trip
28	Bolero (Double Cabin)	Haa	Sertena School	Per trip
29	Bolero (Single Cabin)	Haa	Sertena School	Per trip
30	DCM	Haa	Sertena School	Per trip
31	Bolero (Double Cabin)	Haa	Sangbaykha School	Per trip
32	Bolero (Single Cabin)	Haa	Sangbaykha School	Per trip
33	DCM	Haa	Sangbaykha School	Per trip
34	Bolero (Double Cabin)	Haa	Sangbaykha RNR Centre& Gup Office	Per trip
35	Bolero (Single Cabin)	Haa	Sangbaykha RNR Centre& Gup Office	Per trip
36	DCM	Haa	Sangbaykha RNR Centre& Gup Office	Per trip
37	Bolero (Double Cabin)	Haa	Shebji	Per trip
38	Bolero (Single Cabin)	Haa	Shebji	Per trip
39	DCM	Haa	Shebji	Per trip
40	Bolero (Double Cabin)	Haa	Mochu	Per trip
41	Bolero (Single Cabin)	Haa	Mochu	Per trip
42	DCM	Haa	Mochu	Per trip
43	Bolero (Double Cabin)	Haa	Bebji School	Per trip
44	Bolero (Single Cabin)	Haa	Bebji School	Per trip
45	DCM	Haa	Bebji School	Per trip
46	Bolero (Double Cabin)	Haa	Bebji BHU	Per trip
47	Bolero (Single Cabin)	Haa	Bebji BHU	Per trip
48	DCM	Haa	Bebji BHU	Per trip
49	Bolero (Double Cabin)	Haa	Nakha	Per trip
50	Bolero (Single Cabin)	Haa	Nakha	Per trip
51	DCM	Haa	Nakha	Per trip



འཇམ་ཐུག་སྤྱི་བཟུང་།

རྩམ་ཐུག་སྤྱི་བཟུང་།

DZONGKHAG ADMINISTRATION HAA



52	Bolero (Double Cabin)	Haa	Shaba	Per trip
53	Bolero (Single Cabin)	Haa	Shaba	Per trip
54	DCM	Haa	Shaba	Per trip
55	Bolero (Double Cabin)	Haa	Dorokha	Per trip
56	Bolero (Single Cabin)	Haa	Dorokha	Per trip
57	DCM	Haa	Dorokha	Per trip
58	Bolero (Double Cabin)	Dorokha	Sartena	Per trip
59	Bolero (Single Cabin)	Dorokha	Sartena	Per trip
60	DCM	Dorokha	Sartena	Per trip
61	Bolero (Double Cabin)	Dorokha	Samtse	Per trip
62	Bolero (Single Cabin)	Dorokha	Samtse	Per trip
63	DCM	Dorokha	Samtse	Per trip
64	Bolero (Double Cabin)	Dorokha	Dungkhag	Per trip
65	Bolero (Single Cabin)	Dorokha	Dungkhag	Per trip
66	DCM	Dorokha	Dungkhag	Per trip

The Bidders may quote for Coaster Bus for Financial Year 2018-2019

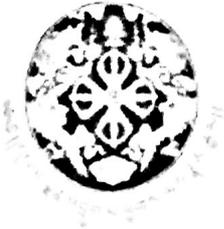
Sl. No.	Particulars	Rate in per Km	Remarks
1	Coaster Bus 22 Seater		

- The bidder(s) shall submit one original of the priced quotation with the Form of Bid and clearly marked ORIGINAL. In addition, the bidder(s) should also submit one copy marked as COPY. The quotation including all documents in the attached format should be sealed in an envelope as required by PRR 2009 clause 5.1.7.2 and addressed to and delivered at the following address

Your quotation in the required format should be addressed and submitted to:

**The DASHO DZONGDAG,
DZONGKHAG ADMINISTRATION,
HAA.**

- The deadline for receipt of your quotation(s) by the purchaser at the indicated address is **September 25, 2018 at 10.00AM.**



བུ་རྫོང་ཁབ་པ།

རྣམ་རྒྱལ་སྤྱི་རྫོང་།

DZONGKHAG ADMINISTRATION HAA



4. The bid shall be accompanied by a bid security of Nu. 20,000/- (Ngultrum Twenty Thousand) only in the form of cash warrant, demand draft or unconditional Bank Guarantee. **Any bid not accompanied by bid security shall be treated as non responsive.**
5. Quotation by fax or by electronic means **is not** acceptable.
6. The quotation should be submitted as per the following instructions and in accordance with the attached Contract. The attached Terms and Conditions of Supply is an integral part of the Contract.
 - a) PRICE: all prices shall be quoted in Ngultrum. The quoted price shall be inclusive of all related costs including taxes, duties and other levies to the final place of delivery.
 - b) EVALUATION OF QUOTATION: offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of their quoted prices. In evaluating the quotations, the purchaser will determine for each quotation the evaluated price by adjusting the priced quotation by making any correction for any arithmetical errors as follows;
 - (i) Where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
 - (ii) where there is discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted shall govern unless in the opinion of the Employer there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted shall govern, and the unit rate shall be corrected.
 - c) AWARD OF PURCHASE ORDER: the award will be made to the bidder who is offering the lowest evaluated price that meets the specifications. The successful bidder will sign a contract as per attached form of contract and terms and conditions of supply.



འབྲུག་རྒྱལ་ཁབ་།

རྫོང་ཁུངས་ཁྲིམས་ཚུལ་།

DZONGKHAG ADMINISTRATION HAA



d) **VALIDITY OF THE OFFERS:** your quotation(s) shall be valid for a period of 30 days from the deadline for receipt of quotation(s).

7. Further information can be obtained from Dzongkhag Procurement Section.
8. The quotation(s) will be opened in the presence of bidders or their representatives who choose to attend on September 25, 2018 at 10.30AM.
9. The Purchaser is not bound to accept the lowest bid and reserves the right to accept or reject any or all the bids without assigning any reason whatsoever.
10. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.

Documents required to be submitted as part of the Quotation

The original and copy(ies) of quotation submitted by the supplier shall comprise the following:

- (a) A duly completed and signed priced quotation as per the Schedule of Items and the Priced Quotation.
- (b) A valid Blue Book Copy
- (c) The required bid security
- (d) Any other requirements specified in this document

Terms and Conditions for the Supply of Goods and Payment.

The Terms and Conditions hereinafter may only be varied with the written agreement of the Purchaser and no terms and conditions put forward at any time by the Supplier shall form any part of the Contract.

1. The Supplier shall be required to submit a performance security of Nu.20000/- (Ngultrum Twenty Thousand) only in the form of cash warrant, demand draft or unconditional Bank Guarantee issued by a financial institution located in Bhutan, which shall be furnished upon signing the contract. Performance security shall be valid till the end of Financial Year (i.e., till 30th June, 2019) and will be returned after the end of financial year.



འབྲུག་རྒྱལ་ཁབ་

འབྲུག་རྒྱལ་ཁབ་

DZONGKHAIG ADMINISTRATION HAA



2. Payment of the Invoice shall be arranged by the Purchaser, within thirty (30) days upon submission of original Invoice and TPN number, against the actual supplied quantities of goods as listed in the Purchase Order.
3. The quoted price shall include all taxes, service charge, insurance and any other costs involved and nothing extra shall be paid.
4. Quality of services shall be re-viewed on quarterly basis subject to extension/revocation as decided by the committee.
5. The awarded firm should deliver the services within 5 days from the date of placing work order; delay in the services shall be liable for 0.1% liquidity damage per day.
6. The Purchaser may, by written notice, terminate the Work Order (or Contract if applicable) in whole or in part at any time for its convenience:
 - a. if the Supplier fails to perform any other Terms and conditions specified with the Work Order, or
 - b. if the Supplier fails to perform any other obligation(s) under the Work Order, or
 - c. if the Supplier does not take any remedial action within a period of (7) seven calendar days after receipt of a notice of default from the Purchaser specifying the nature of the default(s), or
 - d. if the Supplier, in the judgment of the Purchaser, has engaged in any corrupt or fraudulent practices in competing for or in executing the tasks under this Work Order.
7. No compliance with above terms and conditions shall be liable for forfeiture of security deposit.


(Tempa)
Offgt. DZONGRAB

1. Name of Bidder:
2. Seal and Signature:
3. Contact No.: