



BA form (01)

APPLICATION FOR BUILDING PERMIT (New construction/Addition/Alteration)

Applicant's name.....

CID No.....

Contact No.....

E-mail address.....

Application Registration No..... (To be filled by Dzongkhag dealing official)

Please submit the following documents:

1. Two sets (A3/A4) of architectural, structural, electrical, water supply and sanitation drawings duly signed by the designer and the owner
2. Copy of Latest official Site Plan issued by Dzongkhag Human settlement Section (not older than 2 years from the date of issue).
3. Analysis report (in soft copy) to be submitted by a structural engineer.
4. Certificate of designers
5. Power Clearance from Bhutan Power Corporation Limited

Declaration to be signed by the applicant:

The information supplied in this application form is correct to the best of my knowledge, I shall be held personally responsible for any discrepancies for which I am prepared to face any disciplinary or legal consequences.

Date Signature

Notes:

Every application must be accompanied by this complete form. Signing on behalf of the applicant is permitted upon submission of authorization. The responsibility of relocating any municipal services rests with the applicant in consultation with the Municipal Section and relevant agencies.

For any cases involving additions, extensions or alterations the following shall apply:

- ✓ A letter from a structural engineer is to be submitted certifying that the existing structural members (i.e. Foundation, column, beams & slab) are capable of taking the additional loads.
- ✓ The existing building fabric is to be clearly identified on the drawings, and the existing setbacks and structure are to be verified as accurate by the applicant and the designer.
- ✓ All applications should be accompanied by the appropriate documentation as required by the current Buildings Rules & Regulations.

For official use only:

Noting of the dealing officer with regard to land holdings, building construction, etc.

Recommended () Not recommended ()

Application received Date:

Dairy No.:

Name & Signature of Dealing Officer:

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Attach
passport size
photo



SCHEDULE (Certification of technical drawings as per section 44 & 45 of BBR-2018)

This Agreement is made by the Owner and the Designer on the date described for the design and consultancy service of the building on the following plot:

Date:

Thram No: **Plot No.**.....

No. of Floors and Type of building Proposed:

Location:

The Designers hereby agree to take full responsibility of the design to follow the Haa Development Control Regulations, Bhutan Building Regulation-2018, Bhutan Building Code-2018, Bhutan Green Building Design Guidelines, Bhutanese Architectural Guidelines-2014, and relevant codes of practice for Structural, Electrical, Plumbing and Sanitation design.

The Designers also take full responsibility to implement the construction as per the approved drawings and if any changes need to be made during the implementation, the designers shall inform and resubmit the revised drawings to the Dzongkhag Administration for approval.

The Owner shall also follow the guidance of the Designers during the implementation of the drawings and shall not deviate from the approved drawings without prior written approval from Dzongkhag Administration.

(Signature of the Owner)

Name:

CID No.:

Contact Number:

Email id:

(Signature of the Designers)

Name (Architect):

CID No.:.....

Contact Number:.....

Email id:

(Name & signature of the Witness)

Name (Structural engineer):

CID No.:.....

Contact Number:

Email id:

Name: Name (Electrical Engineer):

CID No.:.....

Contact Number:

Email id: